

LAKE POINTE MUNICIPAL UTILITY DISTRICT

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

January 10, 2019

The Board of Directors of Lake Pointe Municipal Utility District (the "District") met in a regular session, open to the public, inside the boundaries of the District, in the Lake Pointe Community Center, 11700 Sonoma Drive, Austin, Texas 78738 on January 10, 2019 at 7:00 p.m. The District posted a copy of the notice of meeting along with associated certificates, attached as "Exhibit A."

Item No. 1

Item No. 1 was to Call to Order and Establish Quorum. Vice-President Salgo called the roll of the members of the Board of Directors:

Director Fred Goff
Director Steven Knuff
Director Jim Norris
Director Marci O'Connell
Director Robert Salgo

All of the members of the Board were present except President Knuff. Also, in attendance were William Swanks with TUMCO; Randall Wilburn with Gilbert Wilburn PLLC; Guillermo Angulo with LandCare; and Laura Jones with Maxwell Locke & Ritter.

Item No. 4

Item No. 4 was to discuss, consider, and take action as necessary regarding the District's Audit for Fiscal Year 2018. Laura Jones with Maxwell Locke & Ritter LLP presented the Audit to the Board. She noted that the District received an unmodified or a "clean" audit, indicating that the District did not have any financial issues. She also noted the uniqueness of the District's first-year audit, as the District did not have any financial history from prior years.

Director O'Connell made a motion to accept the Audit, authorize the President to execute the Audit, and file the Audit at the Texas Commission on Environmental Quality. Director Norris seconded the motion, and it **PASSED** unanimously.

Item No. 7

Item No. 7 was to discuss, consider, and take action as necessary regarding landscape services within the Lake Pointe Subdivision. Guillermo Angulo with LandCare presented his proposed landscape completion calendar to keep record of landscape services within the subdivision. The Board asked that LandCare keep track of the number of bags of refuse removed from the District's water quality pond.

Mr. Angulo noted that LandCare should have the trimming of the trees along Sonoma completed by March. He also noted that the crews would begin normal Spring operations within the next few weeks.

The Board took **NO ACTION** on this item.

Item No. 3

Item No. 3 was to review and approve the minutes of the December 13, 2018 Board of Directors' meeting. Director Norris made a motion to approve the minutes as amended. Director Goff seconded the motion, and it **PASSED** unanimously.

Item No.5

Item No. 5 was to discuss, consider, and take action as necessary regarding the financial reports and payment of the District's bills. Operations Manager William Swanks presented the reports and bills for the Board's consideration. Director O'Connell made a motion to approve the bills as presented. Director Norris seconded the motion, and it **PASSED** unanimously.

Item No. 6

Item No. 6 was to discuss, consider, and take action as necessary regarding the repair and maintenance of District facilities, including the Lyons Club stormwater system repair. The Board discussed the bidding process and whether the District must advertise for bidders. Counsel Wilburn informed the Board that if the District Engineer had a reasonable expectation that the bids would be less than \$75,000, then the District did not have to go through the full bidding process. The Board also discussed revisions to the draft contract for the construction project.

Williams Swanks informed the Board that the key pad was not working at the gate at the Vista Pointe Park. He had not heard anything new regarding the lighting at the subdivision entrance.

Director O'Connell asked about the status of the Boundary Wall Agreement with the Lake Austin Lake Pointe HOA. Counsel Wilburn explained that the agreement was in place. The Board discussed how to proceed with the wall project.

The Board took **NO ACTION** on this item.

Item No. 2

Item No. 2 was to receive Public Comment on items not on the Agenda. No members of the public addressed the Board. Director Salgo presented a report from the Lake Austin Lake Pointe Association. The Board took **NO ACTION** on this item.

Item No. 8

Item No. 8 was to discuss, consider, and take action as necessary regarding the ongoing activities of the West Travis County Public Utility Agency ("PUA"), including discussions regarding easements for the PUA Raw Water Line. Counsel Wilburn reported

that the PUA had provided the final easement paperwork, and it was ready for signature by the Board President. The Board took **NO ACTION** on this item.

Item No. 9

Item No. 9 was to discuss, consider, and take action as necessary regarding the Preserve. Director Norris noted that the Preserve Committee had not had an opportunity to meet because of the holidays. He did note that the District will conduct the annual Kayak Lottery during the January HOA meeting. William Swanks with TUMCO noted that he would be contacting the Emergency Service District to determine the timing for the annual firebreak cleaning in the Preserve. He also suggested inclusion of the firebreak as part of a future landscape maintenance agreement. Director Salgo noted that he and President Knuff were continuing to work together to develop the scope of any future landscape maintenance agreement.

Executive Session

The Board did not meet in Executive Session.

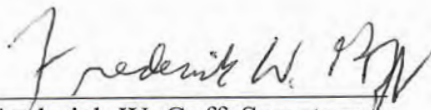
Item No. 10

Item No. 10 was items for Future Agendas. The Board proposed moving the next meeting to February 21, 2018 to avoid Valentine's Day. The Board took **NO ACTION** on this item.

Item No. 11

Item No. 11 was Adjournment. Director O'Connell made a motion to adjourn the meeting. Director Norris seconded the motion, and it **PASSED** unanimously.

PASSED, APPROVED, AND ADOPTED this 21st day of February 2019.


Frederick W. Goff, Secretary

(DISTRICT SEAL)